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School : …

School Year : 2020-2021

School Principal : …

Program Coordinator : …

SELFIE-based
ACTION PLAN

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| --- |
| A. PREPARATIONDecorative |
| Social networkMembers of the coordinating team responsible for the design, monitoring and evaluation of the Action Plan. |  | SCHOOL Coordinating team… |
| ListDescribe current state of digital strategies and practices.  |  | review of selfie outputs… |
| Magnifying glassIdentify SELFIE areas and selected items to address. |  | Priorities & GOALS...  |
| Folder Search outlineSupporting material indicating the outcome of means and methods used for further investigation.(e.g. Results derived from focus groups, discussion panels, questionnaires for teachers and/or students, idea boxes, etc.) |  | Additional material* ...
* ...
* ...
 |

|  |
| --- |
| Β. DESIGNDecorative |
| # | PrioritiesPriorities | Targetgoals | Clapper boardactivities |
| 1 | SELFIE Area(s)…SELFIE Item(s)… |  |  |
| 2 | SELFIE Area(s)…SELFIE Item(s)… |  |  |
| 3 | SELFIE Area(s)…SELFIE Item(s)… |  |  |
| 4 | SELFIE Area(s)…SELFIE Item(s)… |  |  |

## C. DEVELOPMENT



|  |
| --- |
| **ACTION 1** |
| OVERVIEW |
| Priority:*SELFIE Areas & Items identified as requiring action* |  |  |
| Goal:What do we want to achieve? |  |  |
| Activities:What needs to be done? |  |  |
| Time Frame:*When will the activity be ran and completed?* |  |  |
| ANALYSIS |
| Assigned responsibilities:1. *Who is responsible for the implementation of each activity?*
2. *Who facilitates the enactment of each activity?*
3. *Who oversees implementation of the activity?*
 |  |  |
| Resources:*Which resources will be needed?* |  |  |
| Success criteria:*What are the expected outcomes of the activity?* |  |  |
| Monitoring &Evaluation means:*What tools and methods are used to monitor and assess progress made towards achieving the goal(s) of the action?* |  |  |
| Evaluation |
| Participants: |  |  |
| Reflective comments:1. *To which extent were the activity goals achieved?*
2. *How did teachers and students perform their roles?*
3. *What strengths and weaknesses were identified during the activity?*
4. What worked and what did not work?
5. *What were the teachers’ and learners’ views regarding the changes observed in relevance with the goal(s) of the activity?*
6. *Are there any suggestions for improvement?*
 |  |  |
| Collected evidence:*What evidence were collected regarding the enactment and evaluation of the activity?* *(e.g., Lesson plans, presentations, websites, students’ artefacts, questionnaires, photos, videos, etc.)* |  |  |

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| --- |
| **ACTION 2** |
| OVERVIEW |
| Priority: |  |  |
| Goal:What do we want to achieve? |  |  |
| Activity Description:What needs to be done? |  |  |
| Time Frame:*When will the activity be ran and completed?* |  |  |
| ANALYSIS |
| Assigned responsibilities:1. *Who is responsible for the implementation of each activity?*
2. *Who facilitates the enactment of each activity?*
3. *Who oversees implementation of the activity?*
 |  |  |
| Resources:*Which resources will be needed?* |  |  |
| Success criteria:*What are the expected outcomes of the activity?* |  |  |
| Monitoring &Evaluation means:*What tools and methods are used to monitor and assess progress made towards achieving the goal(s) of the action?* |  |  |
| Evaluation |
| Participants: |  |  |
| Reflective comments:1. *To which extent were the activity goals achieved?*
2. *How did teachers and students perform their roles?*
3. *What strengths and weaknesses were identified during the activity?*
4. *What worked and what did not work?*
5. *What were the teachers’ and learners’ views regarding the changes observed in relevance with the goal(s) of the activity?*
6. *Are there any suggestions for improvement?*
 |  |  |
| Collected evidence:*What evidence were collected regarding the enactment and evaluation of the activity?* *(e.g., Lesson plans, presentations, websites, students’ artefacts, questionnaires, photos, videos, etc.)* |  |  |

## D. EVALUATION

After the completion of all actions



|  |  |  |
| --- | --- | --- |
| Participants: |  |  |
| Reflect on the progress made: *What progress has been made with respect to all the area(s)/item(s) within the SELFIE tool?* |  |  |
| Evaluate the overall SELFIE PTK process:The coordinating team could seek feedback from those who actively participated in all steps of the SELFIE PTK and other relevant stakeholders. |  |  |
| Additional material:*Supporting material indicating the outcome of means and methods used for evaluation after the completion of all actions.*  (e.g., Feedback from school staff, parents, School Ephorate, School Inspector, students; SELFIE Report results etc.) |  |  |



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