

**TEMPLATE FOR SELFIE PTK STEP 5**  
 Fine Plan & Set Evaluation Means

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|  | **ACTION [ ]** |
| **PRIORITY**  The SELFIE Areas/Items we identified as requiring action |  |
| **GOAL**  What do we want to achieve?  (Check this aligns with Priority goal/s defined in Step 3) |  |
| **DESCRIPTION OF ACTIVITIES**  What needs to be done? |  |

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|  | **ACTION [ ] continued** |
| **TIMEFRAME**  When will the activity be ran and completed? |  |
| **RESPONSIBILITY** |  |
| **RESOURCES**  What do we need to have in order to run the activities? |  |
| **MONITORING AND EVALUATION**  What tools and methods are to be used for monitoring and assessing progress towards achieving the goal/s of the action? |  |
| **SUCCESS CRITERIA**  How will participants (students, teachers, school leaders) demonstrate that the goal set for this action has been achieved? |  |

